



**DELAINE EASTIN**  
State Superintendent of Public Instruction

**CALIFORNIA  
DEPARTMENT  
OF  
EDUCATION**

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November 12, 2002

To: Selected District/County Superintendents  
Selected CBEDS Coordinators

From: Susan Lange, Deputy Superintendent  
Finance, Technology and Administration Branch

Subject: California Basic Educational Data System (CBEDS) Submission

As of November 12, 2002, our contractor Genesis Data Inc. had not received all of your district's or county's CBEDS data. This includes the County District Information Form (CDIF), School Information Form (SIF), and the Professional Assignment Information Form (PAIF) data. The deadline for CBEDS submission was October 28, 2002. We have received CBEDS data from most of the districts and counties in the state, but we need all submissions before we can certify and release data. It is very important that we receive your data before the end of November.

If you have already sent your CBEDS submission to Genesis Data, please call Mary DeMartin at (916) 327-0209 with the submission date and the UPS Authorized Return System tracking number of your package so that we can locate your materials, or if your data were submitted using the CBEDS software, please call Mary with the date of submission. If you have not submitted your CBEDS data yet, please do so right away. CBEDS data are used to compute funding for many programs, including those listed below. We will forward your data to the offices that calculate and distribute these funds.

- School Improvement
- School Safety and Violence Prevention
- Safe and Drug-Free Schools
- Title VI Innovative Education Program Strategies
- Federal Class Size Reduction
- Instructional Materials
- Digital High School Program
- Tenth Grade Counseling
- Healthy Start Support Services grants
- Vocational Education
- Peer Assistance Review
- CA Technology Assistance Project

If you need assistance in completing your CBEDS data, you may speak with Mary or contact other staff in our office at (916) 327-0219. We are anxious to assist you in any way we can.